EXECUTIVE COMMITTEE MEETING 2

09 May 2012

REPORT: TNA

PERSON	**S. Garrington**
VERSION	**07.05.2012**

Report on TNA

TNA Telecon 3 May 2012

Representatives

IRAM - N Billot, R Neri
EVN - R Campbell
e-MERLIN - S Garrington, T Muxlow, R Beswick
WSRT - A Polatidis
LOFAR ILT - R Vermeulen
Effelsberg - A Kraus
RNET3 - I Rottman, A. Danzel

Reports on observing & TNA support

IRAM - 30m - granted 2/4 requests for travel; believe on track for eligible hrs; PdBI - 3 visits; believe on track for eligible hrs

EVN - from session 1/2012 and (scheduled) 2/2011 388 eligible hrs vs 162 contracted; 3 visits to JIVE; 1 more in summer; concerns over support of PC travel - some partners have expressed difficulties in finding money to support travel to PC issue to be raised at CBD

e-MERLIN - approx 200hrs TNA eligible hrs so far from PATT programs; more to come from legacy projects. Cf 236 hrs contracted in first 18m period

WSRT - approx 50% of projects scheduled are eligible. Agreed travel for 1 project

LOFAR - expect to meet contracted hrs easily; 2/9 commissioning projects eligible. Open proposal deadline in June.

Effelsberg - 2 eligible projects so far (60 hrs) but several pending for summer. 1 project requested travel

Discussion of Travel Budget

Following the meeting in Bonn, we agreed that we would determine an allocation of the total Euro 101,000 TNA travel budget, taking into account the previous and expected demand and the expense to reach particular facilities but recognising the overall financial contribution to each facility in the TNA programme.

After exploring various options, the following annual allocation was proposed

		scale	
EVN	9500	0.95	
JCMT	3800	1.73	
e-MERLIN	1400	0.48	
Eff	1900	0.67	
LOFAR	1600*	0.71	- now adjusted to 2200
WSRT	1300*	1.43	- now adjusted to 1000
PdBI	2600	2.02	
PV	1900	1.94	
APEX	0	0	
SRT	800	1.56	
Reserve	450*		- now 150
Total	25250		

These were arrived at by dividing the total allocation in teh same ratio as the product (contratced hrs*unit cost) and scaling by the factor shown above. The scaling factor takes into account the ease/cost of access and previous/predicted level of demand.

Hence, e-MERLIN was most reduced, (low past demand in the MERLIN era and easy access), EVN was kept the same (high previous demand and large number of projects, but also easy access); JCMT, PV, PdBI were increased (expensive, high past demand, also large no. of users); Effelsberg was reduced (easy access, no. of projects, users); LOFAR was reduced but not as much as Eff or e-MERLIN (easy access but still at right level based on no.of users) and WSRT was increased slightly because the start point was low anyway.

Following further discussions the LOFAR allocation was felt to be too low and was increased to 2200 by taking 300 from the WSRT allocation and 300 from the reserve.

These provisional allocations were confirmed at the telecon but it was noted that these are for the first year only and can be adjusted if needed and that there was further contingency from outside the TNA programme.

Comments on ILT

Rene points out that for ILT there are 2 contract partners ILT foundation and ASTRON. The other international LOFAR partners benefit via the reduced central processing contributions.

Travel Claims

Izabela presented new claim form including VAT instructions.   VAT should be subtracted before claim, except for personal claims.

Acknowledgements

There are two different text for acknowledgment for a a use in case of patent or dissemination (publication), they are both placed on the webpage:

http://www.radionet-eu.org/acknowledgement

TNA leaders also encouraged to provide Izabela (rn3@mpifr.de) with a project summary (electronic or paper version) and TNA users urged to fill out the questionnaires (at least online and when possible also as a pdf to Izabela)

http://www.radionet-eu.org/transnational-access#questionaire

Outreach

The outreach activity plans to create a TNA flyer and TNA bookmarks (instead of postcards). Each TNA station will have each own bookmark. Once a draft of a bookmark is created the TNA leaders will be contacted for comments