

RADIONET3 TNA TELECONFERENCE

DATE September 23, 2015 TIME 10:00- 10.50 (CEST)

PLACE Teleconference

PARTICIPANTS **TNA leader:**
 S. Garrington (Chair) – e-MERLIN (UMAN)
 N. Billot – PV (IRAM)
 B. Campbell – EVN (JIVE)
 A. Kraus – Effelsberg (MPIfR)
 A. Polatidis – LOFAR + WSRT (ASTRON)
 M. Thomasson – APEX (OSO)

Absent TNA leader:
 R. Neri – PdBI (IRAM)

Management:
 J. Casado Iglesias (Project Assistant / minutes)
 I. Rottmann (Project Manager)
 A. van den Poll (Webpage/Travel budget assistant)

VERSION **FINAL** (vers. 24.09.2015)

AGENDA:

1. TNA status update
2. TNA travel budget - status
3. Project status
4. Reporting (PR3 report and final report)
5. AOB

ACTION ITEMS:

1. TNA stations status

NUMBER/DATE	SUBJECT	WHO	DATE
A1/2015-09-22	e-Merlin: To submit the numbers for e-Merlin and the deliverable	SG	27.09.2015
A2/2015-09-22	LOFAR: To submit the deliverables	AP	30.09.2015
A3/2015-09-22	IRAM: To submit the deliverables	NB	31.10.2015
A4/2015-09-22	EVN / Ventspils: To schedule a user experiment in the coming EVN session.	BC	30.09.2015
A5/2015-09-22	Face-to-face meeting: To submit subject for discussion and questions to IR	ALL	16.10.2015

The TNA leaders reported about the updated status of their installations from September 22, 2015:

	TOTAL STATUS					
	Total hours		No users		No of projects	
	DoW	Actual	DoW	Actual	DoW	Actual
WP12-EVN	656	2337,5	266	669	133	268
WP13 JCMT						
WP14 e-MERLIN	686	1468,15	120	180	40	31
WP15 Effelsberg	978	863	34	72	23	26
WP16 LOFAR	492,8	1253,3	75	342	19	47
WP17 WSRT	477	996	57	43	13	10
WP 18 (PdBI)	146,9	681	216	184	54	34
WP18 (PV)	470,8	1923,1	108	358	324	74
WP19 APEX	331,8	515	68	149	17	37
WP20 SRT						

All TNAs are on track and most of them significantly overachieving their goals.

→ A1/2015-09-22: The numbers for e-Merlin will be submitted in the following week. The deliverable will be submitted too.

The submission of a deliverable does not exclude the remaining extra access hours to be claimed in the PR3. The observations can go on until the end of the project (= 31.12.2015).

Effelsberg is still short on deliverables, but expects to meet the obligations by early December 2015.

LOFAR: → A2 /2015-09-22: A. Polatidis will submit the deliverable.

IRAM: → A3 /2015-09-22: N. Billot will submit the deliverable end of October 2015.

EVN: B. Campbell confirmed that Ventspils stated to be ready for observation in autumn.

→ A4 /2015-09-22: B. Campbell will contact the EVN scheduler. It is important that VENTSPILS participates in minimum one experiment, in order to be able to claim the TNA access cost in RadioNet3. I. Rottmann informed that for Torun the cost for observation hour is lower (40€) as expected. Therefore, there will be budget remaining.

2. TNA travel budget

To assure a smooth running of the final project accounting, the invoices should be submitted the latest end of October 2015. If TNA leaders know about later expected claims, they should inform A. van den Poll. We have to assure budget reliability to know, how much could be spent for PC meetings.

The TNA leaders agreed on funding the TNA face-to-face meeting (5.11.2015 in Brussels) out of the TNA travel budget, if the user support is assured.

If fitting in the allocation plan of the TNA travel budget for PC meeting use, IRAM could have funded a PC meeting, which is dedicated to RN4 issues. The latest decision on the TNA travel budget distribution is attached.

3. Project status

Questionnaires & publications: The high number of reported users, hours and projects, is inconsistent with the low number of submitted questionnaires and publications.

On a visit to the new project officer, A. Zensus and I. Rottmann understood that the EC last week made a statistic on the questionnaires. It seems evident, that the statistics will be used for evaluating something. It is unclear if the statistic is for the entire project or individual TNA. To stress the importance of the questionnaires and publications, I. Rottmann and A. Zensus with an email will call upon the TNA leaders and directors. The management should be continuously updated about these issues, not only in the end of the periods/project.

	Total
EVN	44
e-MERLIN	5
Effelsberg	5
LOFAR	0
WSRT	0
IRAM	45
APEX	1

4. Reporting (PR3 report and final report)

Face-to-face meeting Nov. 5, 2015 in Brussels: There will be the opportunity to explain in detail the process and to clarify existing questions.

→A5/2015-09-22: Submit the subjects for discussion and questions to I. Rottmann. The financial persons can participate too, when necessary. The registration for the meeting is open:

<https://indico.mpifr-bonn.mpg.de/indico/confRegistrationFormDisplay.py?confId=105>

Reports: The management will work on the PR3 report and the final report in January and February 2015. Deadline for submission is February 29, 2016.

5. AOB

I. Rottmann gave short information about the future of the next RadioNet.