

RADIONET3 TNA TELECONFERENCE

DATE May 21, 2014 TIME 13:00-14:15 (CEST)

PLACE Teleconference

PARTICIPANTS **TNA leader:**
 S. Garrington (Chair) – e-MERLIN (UMAN)
 B. Campbell – EVN (JIVE)
 A. Kraus – Effelsberg (MPIfR)
 K.-H. Mack – SRT (INAF)
 R. Neri – PdBI (IRAM)
 A. Polatidis – LOFAR + WSRT (ASTRON)
 M. Thomasson – APEX (OSO)

Absent TNA leader:

N. Billot – PV (IRAM)

Management:

I. Rottmann (Project Manager)
 H. -R. Klöckner (Project Scientist)
 J. Casado Iglesias (Project Assistant / minutes)

VERSION FINAL (vers. 23.05.2014)

AGENDA:

1. TNA stations status
2. TNA travel budget
3. Deliverable submission
4. Unser questionnaires
5. 2nd Reporting
6. AOB

ACTION ITEMS:

NUMBER/DATE	SUBJECT	WHO	DATE
A1/2014-05-21	Budget: Ask the TNA leaders for the costs they expect for PC meetings and for the support of users until Dec. 2015	IR	23.05.2014
A2/2014-05-21	Observatories table: Proof if information about deadlines are correct	All	02.06.2014
A3/2014-05-21	Distribution list: Find a solution for the legal requirements	HRK	30.06.2014

S. Garrington started the meeting by welcoming the participants.

1. TNA stations status

The TNA leaders reported about the status of their installations. All of them except SRT are on track and even overachieving their goals.

S. Garrington informed that the e-MERLIN numbers reported to I. Rottmann are not correct. He will send the correct ones to I. Rottmann ASAP.

K.-H. Mack reported that SRT is still formally doing commissioning and has not delivered by now. The first deliverable scheduled for PR2 will be not delivered on time. It will be clarified in Summer 2014, if (and if yes, when) the total access will be provided.

SRT will participate in the coming EVN session and therefore, there should be no problem with the SRT share in the TNA-EVN. However, it must be clarified if the SRT is an official EVN station.

	TOTAL STATUS (19.05.2014)					
	Total hours		No users		No of projects	
	DoW	Actual	DoW	Actual	DoW	Actual
WP12-EVN	656	1835,5	266	597	133	118
WP13 JCMT	0	0	0	0	133	0
WP14 e-MERLIN	686	751,5	120	92	40	19
WP15 Effelsberg	978	611	34	50	23	19
WP16 LOFAR	463	1224	75	203	19	36
WP17 WSRT	477	918	57	47	13	9
WP 18 (PdBI)	132	587	216	186	54	39
WP18 (PV)	410	1449,1	108	312	324	52
WP19 APEX	301	435,8	68	144	17	19
WP20 SRT	275	0	11	0	11	0

(Please note that the total number of users and projects for EVN is based on the numbers given for D12.1 (year 2012) and D12.2 (year 2013), and needs to be updated for the year 2014. A total of 380,5 of access has been reported by the EVN for the year).

2. TNA travel budget

Regarding the travel budget, I. Rottmann explained that TNAs are under spending. I. Rottmann encouraged the TNA leaders to support all PC meetings and to spend the travel budget.

⇒ **See Action Item A1/2014-05-21:** To gain a concrete impression, I. Rottmann will ask the TNA leaders about the expenses they expect for PC meetings and for the support of users until the end of the RadioNet3 project. Afterwards, an allocation per TNA can be proposed and discussed.

Due to the fact that there will not be a prolongation of RadioNet3, we have to make sure to spend the whole project budget by December 2015 the latest.

As NAs are also under spending the travel budget and some obligations towards EC will be passed to other partners, a redistribution of the budget and travel budget is planned for Autumn 2014.

I. Rottmann reminded the TNA leaders to send the claims soon enough to A. van den Poll. The claims have to be processed before the closing of the 2nd reporting period.

3. Deliverable submission

As nearly all TNAs have already delivered the number of hours contracted with the EC, I. Rottmann suggested submitting the Deliverables to the EC. She will send the TNA leaders the template for filling it in. There is no need to wait until the end of June 2014.

4. User questionnaires

After following the new procedure, the RadioNet3 Management is receiving significantly more questionnaires. In total, the Management received 72 questionnaires; also the online submission to the EC was confirmed by the users:

EVN: 37 questionnaires

IRAM: 27 questionnaires

e-Merlin : 4 questionnaires

Effelsberg: 3 questionnaires

APEX: 1 questionnaire

No questionnaires were submitted to the Management (and probably to the EC) from WSRT and LOFAR.

S. Garrington supposed that the reason for the low number of e-Merlin questionnaires is the remote use. The same argument can be applied for LOFAR and WSRT.

However, taking into account the enormous number of LOFAR/WSRT users and the small number of projects, it should be possible to approach one user per LOFAR/WSRT project to submit the questionnaire to EC and to the Management. The questionnaires are the only way for observatories to show the EC concretely their importance for scientists and researcher. The TNA leaders committed themselves to encourage the users to send questionnaires.

5. 2nd Reporting

As the reporting period falls into the vacation period, one agreed on the following timeline:

- June 1, 2014: H.-R. Klöckner sends the TNA leaders the reporting template
- July 4, 2014: The TNA leaders send the individual reports back to H.-R. Klöckner
- July 11, 2014: H.-R. Klöckner sends draft 1
- July 18, 2014: TNA leaders give feedback to draft 1
- July 29, 2014: H.-R. Klöckner sends draft 2 to the Board (reporting of the TNAs should be finished)

Nevertheless, changes after July 29, 2014 would be taken into consideration. The Management confirmed that at any time an individual and flexible interaction with TNA leaders would be possible. There is also the possibility to create an individual submission timeline; the affected TNA leaders should contact the Management in that case early in advance.

6. AOB

- **EWASS2014:** I. Rottmann encouraged the TNA leaders to send posters of their installations to the Management by June 10, 2014 the latest. They could be posted at the RadioNet3 booth.
- **TNA page:** On the RadioNet3 webpage, there is a new table with information about the proposal deadlines of the telescopes: <http://www.radionet-eu.org/observing-proposals> ⇒ **See Action Item A2/2014-05-21:** The TNA leaders proof if the information are correct.
- **TNA information platform:** K.-H. Mack informed about a TNA online platform that is being created by WP ERATEC. On this platform, information about all observatories will be posted and updated. As this platform requires only small maintenance efforts, it is supposed to survive after the project time of RadioNet3. The platform will be finished in about 2 months.
- **Distribution list:** H.-R. Klöckner suggested generating a distribution list for RadioNet3 by using the information of the mailing lists of the partners. As there are still some legal issues to be clarified before ⇒ **See Action Item A3/2014-05-21:** H.-R. Klöckner will deal with the legal details and present a new proposal to the TNA leaders.