RADIONET3   **TNA** TELECONFERENCE

DATE	October 21, 2014	TIME	12:30-16:00 (CEST)

PLACE   MPG Brussels

PARTICIPANTS   **TNA leader:**
S. Garrington (Chair) – *e*-MERLIN (UMAN)
B. Campbell – EVN (JIVE)
A. Kraus – Effelsberg (MPIfR)
R. Neri – PdBI (IRAM)
A. Polatidis – LOFAR + WSRT (ASTRON)
M. Thomasson (by teleconference) – APEX (OSO)

Guests:
R. Beswick – *e*-MERLIN (UMAN)

Absent TNA leader:
N. Billot – PV (IRAM)
K.-H. Mack – SRT (INAF)

Management:
J. Casado Iglesias (Project Assistant / minutes)
A. van den Poll (TNA/NA travel budget)
I. Rottmann (Project Manager)

VERSION   FINAL (vers. 30.10.2014)

AGENDA:

1. TNA status update
2. TNA travel budget - status
3. PR2 feedback
4. Open discussion
5. Horizon2020
6. AOB

ACTION ITEMS:

NUMBER/DATE	SUBJECT	WHO	DATE
A1/2014-10-21	**Questionnaire:** To send R. Neri the listing of the projects/acronym, which submitted the questionnaire	JCI	1.11.2014
A1/2014-10-21	**Questionnaire:** To request the authorisation of the IRAM users to provide R. Neri with general information about the evaluation of the IRAM performance	JCI	10.11.2014
A3/2014-05-21	**Distribution list:** Find a solution for the legal requirements	HRK	30.06.2014

1. TNA stations status

The TNA leaders reported about the status of their installations.

	Progress on deliverable for 3rd reporting period 01 Jul 2014 to 20 Sep2014					
	Hours		Projects		Users	
	DoW	July-Sep	DoW	July-Sep	Dow	July-Sep
EVN	246	0	49	0	99	0
e-MERLIN	257	84,5	15	3	45	17
Effelsberg	370	18	8	2	12	3
LOFAR	173	157	7	7	27	69
WSRT	0	78	0	1	0	2
PdBI	46	6	19	1	76	12
PV	153	123	40	5	121	19
APEX	113	60	6	10	24	53
SRT	155	0	6	0	6	0

All TNAs except SRT are on track or even overachieving their goals.

I. Rottmann reported about the withdrawal of SRT from the beginning of the project. This resulted in a budget surplus of 101.132,75€ that has to be redistributed. In a consultation, the project officer indicated that the best solution would be to distribute this remaining budget in equal parts among the facilities with no open access policy (LOFAR, IRAM PV, IRAM NOEMA, APEX). The TNA leaders agreed in following the proposal of the project officer.

R. Neri reported that due to an upgrade, the former IRAM PdBI is from now on called IRAM NOEMA.

I. Rottmann asked the TNA leaders to claim more than contractually necessary in PR3; at least 150%. In the beginning of 2016, it will be known, if there is remaining budget. If yes, it could be used to reimburse extra access hours, as those costs have been made during the duration of the project.

2. TNA travel budget

Regarding the travel budget, A. van den Poll reported under spending. Only few claims came in.

The TNA leaders agreed that the first priority of spending the TNA travel budget is given to the users. The TNA leaders projected their expenses for travelling; result 14.000€ under spending.

This amount will be distributed for supporting PC meetings of:

- EVN: 7.000€
- LOFAR: 2.000€
- Effelsberg: 2.000€
- IRAM: 3.000€

In case of under spending at the end of the project, more support for the PC meetings from 2014 and 2015 will be provided.

It was made clear that all travel claims have to arrive at A. van den Poll the latest on October 31, 2015. Otherwise, they cannot be posted and processed anymore, and will be ignored. This will allow to define the TNA travel budget left and to claim the former PC costs on it.

3. PR2 feedback

The periodic report 2 was submitted on August 29, 2014. Regarding the financial report, all claimed expenses were accepted, with only small budget deductions. The payment letter is expected by Nov 9, 2014.

No official comment has been received yet to the scientific report.

4. Open discussion

Questionnaires: In total, the Management received 81 questionnaires (online submission to the EC was also confirmed):

	Total	No of projects PR1+PR2
EVN	41	19+63
e-MERLIN	5	9+15
Effelsberg	3	12+8
LOFAR	0	12+9
WSRT	0	4+6
IRAM	31	10+31
APEX	1	7+29

The management (and probably the EC) has still not received questionnaires from WSRT and LOFAR; only five from *e*-Merlin, and one from APEX. The TNA leaders agreed again in explaining the users the importance of these questionnaires. For this purpose, the TNA explanation sheet with the request for the questionnaire submission will be attached to these minutes.

➔**A1/2014-10-21：** JCI will provide R. Neri with a list of the project acronyms of the received questionnaires. He will cross check, which projects have not sent a questionnaire.

➔**A2/2014-10-21：** JCI will ask the IRAM users that submitted the questionnaire, if she is authorized to tell R. Neri the average rating of IRAM/some general information about the evaluation of the IRAM performance.

5. Horizon2020

The call´s text for the Work programme 2016/2017 will be written in Q1/2015, the first calls released in Q4/2015. The earliest possible starting date for the next RadioNet would be Q4/2016. This means RadioNet has to bridge a gap of approximately one year.

The call for infrastructures will request future technical and research development of the existing research infrastructures. The infrastructures should be a complement not a duplication of the SKA and all projects are requested to offer open access.

It is important to ensure that the lobbying for RadioNet comes from all possible directions. As many ministries as possible should be involved, especially those from the UK, France, and the Netherlands. For the purpose of this lobbying, the RadioNet3 Management prepared a RadioNet factsheet, which will be distributed to the Board members.

6. AOB

RP3:

- Beginning of 2015, I. Rottmann will ask the TNA administrative contact persons to calculate the real access costs for the past years 2012-2014; to minimalize the work at the final reporting.
- In the PR3 report, the highlights of TNAs should be reported.
- The management will provide detailed structure and explanations for the final report.

Extension: I. Rottmann made clear that there will be no extension of RadioNet3.

News: I. Rottmann encouraged the TNA leaders to provide the management with more news about their activities and the results. RadioNet3 would post this news on the webpage and the RadioNet3 newsletter. Until now, already two press releases from RadioNet3 have been published on the EC webpage Research & Innovation:
http://ec.europa.eu/research/infrastructures/index_en.cfm?pg=press
http://ec.europa.eu/research/infrastructures/index_en.cfm

Publications: The TNA leaders were asked to increase the tracing of the publications in order to assure that the acknowledgement for RadioNet3 is mentioned.

Next meeting: Will take place in Autumn 2015. It will be considered to invite the financial people if necessary.